

Building requirements worksheet

Step 3: Build requirements.

Use this worksheet to define and prioritize your district or school requirements.

Critical focus areas

Use language that is specific and related to classroom experiences or student outcomes, such as: “Improve average high-stakes assessment scores by 10 percentage points within three years for our large English language learner (ELL) population” or “Support teachers in introducing rich mathematical tasks in every lesson.”

1.
2.
3.
4.
5.

Consensus building

Discuss each team member's responses. Make note of recurring themes. When all team members have contributed to the discussion, agree on which critical focus areas will form the basis of your review. There are no rules about how many critical focus areas you should have, but it is a good practice to be precise with language.

Agreed-upon critical focus areas

1.
2.
3.
4.
5.

Building requirements worksheet [sample]

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1. Build teacher capacity for teaching to new three-dimensional standards by considering only materials that are 100% built for the NGSS and by offering both introductory and ongoing professional learning in partnership with the provider of the materials.
2. Remain committed to our focus on equity by considering only materials based on research into how students learn science, as well as those that include robust differentiation and pedagogical supports.
3. Equip dual immersion teachers to be successful through an abundance of Spanish-language materials (student- and teacher-facing), both in print and online.
4. Increase the number of students scoring "proficient" on the 8th-grade state science assessment by 10% over 2019.
5. Ensure all students are prepared for high-stakes assessments by administering and analyzing various formative and summative standards-aligned assessments throughout the year.