

Building a rubric worksheet

Step 4: Explore programs.

Use this worksheet to build a rubric based on standards, minimum technical requirements, and your critical focus areas. Give a copy to your team members so they can record their observations.

We recommend you and your team take a detailed look at standards coverage. This worksheet will not walk through that because almost all standards reviews will be different, based on your state. Also, third-party review sites, such as [EdReports.org](https://edreports.org), can help make standards reviews easier. In addition, some schools or districts may conduct a standards review or review a publisher correlation ahead of finalizing the short list.

The program aligns to our state standards.				
	Insufficient alignment			100% alignment
Standards alignment				
The program meets our technical & other requirements.				
	No evidence	Define what minimal evidence looks like	Define what acceptable evidence looks like	Define what strong evidence looks like
Minimum technical requirements				
Critical focus area 1				
Critical focus area 2				
Critical focus area 3				
Critical focus area 4				
Subtotals	x0	x1	x2	X3

Scoring

You can score this rubric by multiplying each column by a rating multiplier (0 for the left-most column, 1 for the second, 2 for the third, 3 for the fourth) and then adding up the scores.